



SANTA MARIA COLLEGE
A YEAR 7 TO 12 CATHOLIC GIRLS' COLLEGE

2018 FEES AND LEVIES SCHEDULE

COMPULSORY FEES & LEVIES

	Annual Tuition Fee	Resource Levy	Capital Levy (per family)	Full Payment (5% discount on Tuition fee)#	Quarterly Instalment (4)	Monthly Instalment (10)
Year 7	\$6,610	\$130	\$625	\$7,034.00	\$1,841.25	\$736.50
Year 8	\$6,610	\$620	\$625	\$7,524.00	\$1,963.75	\$785.50
Year 9	\$6,610	\$620	\$625	\$7,524.00	\$1,963.75	\$785.50
Year 10	\$6,610	\$620	\$625	\$7,524.00	\$1,963.75	\$785.50
Year 11	\$6,610	\$620	\$625	\$7,524.00	\$1,963.75	\$785.50
Year 12	\$6,610	\$130	\$625	\$7,034.00	\$1,841.25	\$736.50

These amounts are based upon a single student per family scenario, please refer to the document, “**2018 Payment Schedule**” to assist with calculating your payment of the fees and levies if you have more than one daughter attending the College for 2018.

#The early payment discount is a 5% discount on the **tuition fees only** and to be eligible the full payment must be made by **28 February, 2018**.

Sibling Discount

Families with more than one student enrolled at Santa Maria College (in the same year) will receive the following reduction on the compulsory Tuition Fees **only**:

Second Child - 15%	Third Child - 50%	Fourth Child - 100%
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NON COMPULSORY FEES - PER STUDENT

DUKE OF EDINBURGH	Silver - \$250 Gold - \$315	VET FEES	Material costs for each unit will be charged to the fee statement.
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The Tuition Fee is all inclusive and covers curriculum based activities, locker, ID card, compulsory subject excursions and immersions and Year Level camps (i.e Yr. 7 & 8). All compulsory fees and levies will be billed in late January 2018.

Year 7 includes network support for the Bring Your Own Device (BYOD). As communicated students are expected to provide their own digital device according to minimum specifications. Students in the BYOD program are provided with software licensing (based on the subjects they study), network support, system and internet access, cloud printing, security, filtering and e-books.

Year 8 includes the lease of the notebook computer and carry case and assists with the provision of IT resources including software licensing, network support, system and internet access, cloud printing, security, filtering and ebooks.

Year 9 includes the lease of the notebook computer and carry case and assists with the provision of IT resources including software licensing, network support, system and internet access, cloud printing, security, filtering, e-books and Duke of Edinburgh – Bronze.

Year 10 includes the lease of the notebook computer and carry case and assists with the provision of IT resources including software licensing, network support, system and internet access, cloud printing, security, filtering, e-books and the online Morrisby Career tool. With a one off registration, Morrisby Online is a comprehensive career profiling tool that objectively assesses aptitude for numerical, verbal and abstract ability and matches that with career

aspirations to provide insightful information to help with career decision making from Year 10 through to Year 12 and beyond.

Year 11 includes the lease of the notebook computer and carry case and assists with the provision of IT resources including software licensing, network support, system and internet access, cloud printing, security, filtering and ebooks. Access to Edrolo which provides course outline, tutorials, exams and support for the VCE course. This is dependent on students chosen subjects.

Year 12 includes network support for the Bring Your Own Device (BYOD). As communicated students are expected to provide their own digital device according to minimum specifications. Students in the BYOD program are provided with software licensing (based on the subjects they study), network support, system and internet access, cloud printing, security and filtering. Access to Edrolo which provides course outline, tutorials, exams and support for the VCE course. This is dependent on students chosen subjects.

Payment Terms

For new Parents please complete and return the enclosed 2018 Payment Option together with Credit Card or Direct Debit form by the **24 November, 2017**.

Current families will continue with their existing payment arrangement, amounts will be adjusted to reflect the appropriate 2018 fees and levies. Please contact the College Fees Leader, Ms Josie Tynan on 9488 1640 if your credit card or direct debit details require updating or if you wish to apply for a variation to the above payment terms.

Application Fee – New Student enrolment

Application Fee – The fee for an Application for Enrolment is **\$66.00 and is payable upon lodgement of an application**. The fee is non-refundable and non-transferable and is charged to cover the costs of administration.

Enrolment Fee – New Student

Enrolment Fee – A **non-refundable** Enrolment Fee of **\$300.00 per student is payable on acceptance of an offer of enrolment**.

Withdrawal of a student/Prolonged illness/Refund of Tuition Fees and Levies

One full term's notice is required (equivalent to 10 weeks), in writing to the Principal, before the withdrawal of a student from the College. If the required notification is not given, a fee of up to one full term's fees (10 weeks) will be charged.

In the case of prolonged illness (one term or more), an application, accompanied by a medical certificate, may be made to the Principal for consideration of some remission of tuition fees.

Fee refunds or rebates will only be calculated once all required documentation has been provided to the College. There will be no refund available for VET Subject Levies.

Financial Assistance

A variation to the level of fees payable may be available in cases of demonstrated financial hardship. Application forms can be obtained from the finance office and must be accompanied by documentary evidence of household income and assets. You will also be required to attend an interview. Applications for assistance on the approved form must be lodged with the Business Manager no later than 30 March 2018. Should circumstances arise after that date which affect your current payment arrangement please contact the Business Manager or Principal to discuss a late lodgement. Incomplete applications will not be considered.

There is no guarantee that a reduction in fees will be approved, therefore instalment payments for fees must commence in February.

Camp, Sports & Excursion Fund (CSEF) Information

If you hold a valid means-tested health care card/concession card or are a temporary foster parent, you may be eligible for CSEF. CSEF is provided by the Victorian Government to assist families to cover the costs of school trips, camps and sporting activities. The current amount per student is \$225 for secondary school students.

Application forms are available on our website www.santamaria.vic.edu.au or for more information visit www.education.vic.gov.au/csef

Overdue Accounts

Parents are reminded that fees are payable in accordance with our payment terms. The College is not a credit provider and may impose an account charge for non-payment of fees and levies according to the fee policy.

Overdue accounts will be followed up and may ultimately be transferred to a collection agency unless an alternative payment arrangement is confirmed with the Business Manager.

Queries/Information

All queries relating to fees and charges should be directed to the College Fees Leader, Ms Josie Tynan on 9488 1640 or visit our website www.santamaria.vic.edu.au click Enrolments, Fee Structure to view these documents and the Camps, Sports & Excursion Fund (CSEF) information.