



SANTA MARIA COLLEGE
A YEAR 7 TO 12 CATHOLIC GIRLS' COLLEGE

2017 FEES AND LEVIES SCHEDULE

COMPULSORY FEES - PER STUDENT

Per Student	YEAR 7	YEAR 8	YEAR 9	YEAR 10	YEAR 11	YEAR 12
Tuition Fees	\$6,235	\$6,235	\$6,235	\$6,235	\$6,235	\$6,235
Resource Levy	\$620	\$620	\$620	\$620	\$75	\$75
Total Student Fees	\$6,855	\$6,855	\$6,855	\$6,855	\$6,310	\$6,310

COMPULSORY FEES - PER FAMILY

Per Family	Total
Capital Levy	\$625

The Capital Levy is added to the applicable total student fee above to calculate your total fees and levies for 2017. These amounts are based upon a single student per family scenario, please refer to the "2017 Payment Schedule" to assist with calculating your payment of the fees. Should you require any assistance please call the College Fees Leader, Josie Tynan on 9488 1600.

Sibling Discount

Families with more than one student enrolled at Santa Maria College (in the same year) will receive the following reduction on the compulsory Tuition Fees **only**:

Second Child	15%
Third Child	50%
Fourth Child	100%

Early Payment Discount

The early payment discount is a 5% discount on the **tuition fees only** and to be eligible the full payment must be made by 28 February, 2017.

NON COMPULSORY FEES - PER STUDENT

	YEAR 7	YEAR 8	YEAR 9	YEAR 10	YEAR 11	YEAR 12
Duke of Ed - Silver				\$175		
Duke of Ed - Gold					\$240	

VET subjects – costs are subject to a number of factors including but not limited to: the provider of the course; the cost of the course set by the provider; and the amount of any band funding available. Please check with the business office and the cost will be added to the Fee Statement.

Private instrumental music program, voice and singing lesson, ensembles and instrument hire – **Please refer to the enclosed Music enrolment form.**

Educational tours/Immersion - parents will be notified when the costs are known by the Business Office and payments will be structured on an instalment basis. Parents are reminded that the payment of fees must be up to date and in accordance with the College payment options.

Tuition Fee and Resource Levy

The Tuition Fee is all inclusive and covers curriculum based activities, locker, ID card, compulsory subject excursions and immersions and Year Level camps (i.e Yr. 7 & 8). All compulsory fees and levies will be billed in late January 2017.

Years 7 & 8 includes the lease of the notebook computer and carry case and assists with the provision of IT resources including software licensing, network support, system and internet access, cloud printing, security, filtering and e-books.

Year 9 includes the lease of the notebook computer and carry case and assists with the provision of IT resources including software licensing, network support, system and internet access, cloud printing, security, filtering, e-books and Duke of Edinburgh – Bronze.

Year 10 includes the lease of the notebook computer and carry case and assists with the provision of IT resources including software licensing, network support, system and internet access, cloud printing, security, filtering, e-books and the online Morrisby Career tool. With a one off registration, Morrisby Online is a comprehensive career profiling tool that objectively assesses aptitude for numerical, verbal and abstract ability and matches that with career aspirations to provide insightful information to help with career decision making from Year 10 through to Year 12 and beyond.

Years 11 & 12 includes network support for the Bring Your Own Device (BYOD). As communicated students are expected to provide their own digital device according to minimum specifications. Students in the BYOD program are provided with software licensing (based on the subjects they study), network support, system and internet access, cloud printing, security and filtering.

Payment Terms

For new Parents please complete and return the enclosed 2017 Payment Option together with Credit Card or Direct Debit form by the 25 November, 2016.

Current families will continue with their existing payment arrangement, amounts will be adjusted to reflect the appropriate 2017 fees and levies. Please contact the Business Office if your credit card or direct debit details require updating or if you wish to apply for a variation to the above payment terms.

Application Fee – New Student enrolment

Application Fee – The fee for an Application for Enrolment is **\$66.00 and is payable upon lodgement of an application**. The fee is non-refundable and non-transferable and is charged to cover the costs of administration.

Enrolment Fee – New Student

Enrolment Fee – A **non-refundable** Enrolment Fee of **\$300.00 per student is payable on acceptance of an offer of enrolment**.

Withdrawal of a student/Prolonged illness/Refund of Tuition Fees and Levies

One full term's notice is required (equivalent to 10 weeks), in writing to the Principal, before the withdrawal of a student from the College. If the required notification is not given, a fee of up to one full term's fees (10 weeks) will be charged.

In the case of prolonged illness (one term or more), an application, accompanied by a medical certificate, may be made to the Principal for consideration of some remission of tuition fees.

Fee refunds or rebates will only be calculated once all required documentation has been provided to the College. There will be no refund available for VET Subject Levies.

Financial Assistance

A variation to the level of fees payable may be available in cases of demonstrated financial hardship. Application forms can be obtained from the finance office and must be accompanied by documentary evidence of household income and assets. You will also be required to attend an interview. Applications for assistance on the approved form must be lodged with the Business Manager no later than 31 March 2017. Should circumstances arise after that date which affect your current payment arrangement please contact the Business Manager or Principal to discuss a late lodgement. Incomplete applications will not be considered.

There is no guarantee that a reduction in fees will be approved, therefore instalment payments for fees must commence in February.

Overdue Accounts

Parents are reminded that fees are payable in accordance with our payment terms. The College is not a credit provider and may impose an account charge for non-payment of fees and levies according to the fee policy.

Overdue accounts will be followed up and may ultimately be transferred to a collection agency unless an alternative payment arrangement is confirmed with the Business Manager.

Queries/Information

All queries relating to fees and charges should be directed to the College Fees Leader, Josie Tynan on 9488 1600 or visit our website www.santamaria.vic.edu.au click Enrolments, Fee Structure