



17 November 2015

**Agreement for Student Use of Technology as Santa Maria College 2016**

Santa Maria recognises and affirms the importance of technology and the critical role that it plays in education and communication. Santa Maria provides you with access to a range of technologies, the primary concern of which, is to support your learning. As part of the Santa Maria community you are expected to use these technologies responsibly at all times.

When using digital technologies as part of the Santa Maria Community:

- I will carefully consider the feelings of others in all of my digital communications
- I understand that the transmission of offensive or objectionable material, may be harassment and in many instances is against the law and that legal penalties may apply
- I will ensure that my username and password are secure and I will change my password regularly.
- I will not use another person's username or identity
- I understand that my network account (username and password) identifies me and that all communications (both internal and external) may be monitored.
- I will follow the guidelines set out in the eLearning policy as well as the Living in Community document with regard to respectful relationships in all of my actions via digital communications. This includes, any of the Google Apps for Education (e.g. classroom, hangouts, blogger, groups or Google+)
- I will not film, photograph, or otherwise record other members of the Santa Maria Community (students, teachers, parents or other staff) without their permission.
- I will not share, publish or post film, photographs or other recordings of members of the Santa Maria Community without their permission.
- I will follow the Santa Maria 'Living in Community Framework' as well as eLearning Policies and understand that there will be consequences for my actions if I fail to act appropriately.
- I have read this agreement and have discussed it with my parents/guardians

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**Declaration**

I have read and understand the above conditions for the use of digital technologies at Santa Maria College. I understand that failure to follow these guidelines will result in further actions by the College.

Student Name: \_\_\_\_\_ Year Level (2016): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_